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| CV        | Al-Nablsi   | 04/2022 |

NAME : Tamim Rakan Al-Nablsi

PRESENT POSITION : **ARCHIVE CLERK**

YEAR OF BIRTH : May 15th, 1998

NATIONALITY : Syrian Arab Republic

EDUCATION & QUALIFICATIONS : ▪ Private Modern School  
High school graduation in June, 2016. Graduated from the science section with background information about English literature, Maths, Multiple Science courses, and other courses. June 2016.

LANGUAGES :

- Arabic: Excellent
- English: Good

IN COMPANY SINCE : April 2022

### **EXPERIENCE SUMMARY**

To find a suitable position where I can prove my skills and experience, and expand my knowledge to help in the organization's success

### **FUNCTIONS AND MAIN RESPONSIBILITIES WITHIN MMEC MNNESMANN LLC**

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## **EXPERIENCE OUTSIDE MMEC MANNESMANN LLC**

- Corona Virus (COVID-19) Project - Department of health  
Setup watches to track COVID-19 patients. To also track their locations and movement within the UAE and check their health status regarding the virus.
- Via Medica (PCR Test)  
Position: Team Supervisor  
Manage, guide, and provide samples and all the requirements to the team members.
- Tawfeer  
Position: Telemarketing  
Promote hotel memberships and car insurance
- Seven Squares – Construction Firm  
Position: Managing Supervisor  
Run labor cheques and accounts. Provide enough resources for projects and sites.
- Multi Plus Program  
Position: Call Center Agent  
Book reservations for customers and provide general information.
- Masdar Festival – Copperfield  
Minder 16th to 18th of January 2020
- Event lab - special olympics abu dhabi  
Position: Team Supervisor  
Assign positions to more than 20 staff members and make sure everyone did his part efficiently.
- AFC Asian cup UAE 2019:  
Team leader. Manage team breaks and activities' section.
- The Hanging House – Brain Dare Event (Sharjah Girl Guides)  
Position: Team Supervisor  
Assign positions to more than 20 staff members and make sure everyone did his part efficiently. November 16th and 17th, 2018
- Copperfield – Neo Run  
Supervisor on the Merchandise Booth - November 2nd 2018
- Dolphin energy – Abu Dhabi Science Festival 2020  
Customer service

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- Event lab - ADNOC National Day 2019  
Customer service
  
- Event lab – AL Ruwais Festival 2019  
Customer Service
  
- Beit Arabi  
Position: Performer  
Tell stories to kids on the stage and perform puppet shows.
  
- Class Act – Formula 1 2019  
Usher – 22nd to 25th of November 2018
  
- Monster Energy Drinks – Event Organizing Company  
Position: Promoter  
Was responsible on promoting monster energy drink to the crowd attending The World Rally Cross Abu Dhabi. April 6th & 7th , 2019.
  
- Class Act – Formula 1 2018  
Customer service
  
- Innovation – Event Organizing Company  
Position: Promoter  
Was responsible on promoting, activate, and selling the Huawei p30 pro to the customers  
at AL Assala mobile shop in defense road Abu Dhabi. April 10th to 13th,2019.
  
- Vibes event – Formula 1 2017  
Usher – 22nd to 25th of November 2018
  
- ADNEC 2017:  
Information point. Direct customers to points of interests.
  
- FIFA World Cup 2018:  
Customer service. Guide fans to entrances.
  
- Science Festival 2018:  
Science communicator. Help children to work and develop apps in a do-it-yourself workshop.
  
- Mother of the Nation Festival 2018:  
Event usher.

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**Know-how, Technology & Soft-skills:**

- Able to use Microsoft Office programs such as Word, PowerPoint, and Excel
- Independent, straight to the point, and ethical.
- Strong and positive communication skills.

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